

[Application Name] version
[Use Case Name] | [Use Case Number] | [Use Case Version]

Test Description & Procedures:

- Setup the Browser and Notepad as prescribed
- Begin the script at Step 1
 - 'Action' tells exactly what steps are necessary to execute the script
 - 'Expected Results' describes what should have happened as the script was executed
 - 'Actual Results' details any deviation from the 'Expected Results'
 - 'Script Description' gives an overview of the step
- Work through the scripts step-by-step being careful not to skip any section. If the system responds other than what is written in the Expected Results column, enter those results in the Actual Results column.

Created by:

Created Date:

Tested by:

Tested Date:

Test Location:

Test System:

Test Machine ID:

Application Type (web | desktop)

Prerequisites:

- System should validate and authenticate users appropriately.
- Desktop link to application if "Desktop" or browser's home page set to web application's location.

Assumptions:

- Tester is moderately computer literate able to execute both browser and Note Pad setup as prescribed below
- Test Environment is established and mirrored as prescribed
- System Prerequisites are in place (see testing plan & schedule)

URL:

(If "Web" application)

Test Duration: This test should take approximately two hours of uninterrupted time.

Browser Setup:

(If "Web" application)

- Disable Friendly HTTP Messages (Click: 'Tools', 'Internet Options', 'Advanced', 'OK')
- Disable Friendly URLs (Click: 'Tools', 'Internet Options', 'Advanced', 'OK')
- Disable Use inline AutoComplete (Click: 'Tools', 'Internet Options', 'Advanced', 'OK')

User Login Information:**Pre-Conditions:****Post-Conditions:**

Main Flow

Step	Actor Action	System Response	Actual Response Indicate Passed or Failed (If failed please explain including any system messages.)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			

Alternate Flow A

Step	Actor Action	System Response	Actual Response Indicate Passed or Failed (If failed please explain)
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			

Alternate Flow B

Step	Actor Action	System Response	Actual Response <small>Indicate Passed or Failed (If failed please explain)</small>
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			
31.			
32.			
33.			

Error Flow

Step	Actor Action	System Response	Actual Response <small>Indicate Passed or Failed (If failed please explain)</small>
34.			
35.			
36.			
37.			
38.			
39.			
40.			
41.			
42.			
43.			
44.			

Sign-Off

The undersigned have reviewed this document and attest that the procedures held therein are sufficient to test the Use Case as indicated.

Furthermore the undersigned confirm the successful completion of the testing procedures and herewith consider this application to be fully compliant with the Use Case it represents.

It is understood that any efforts to alter this application following the date of these signatures will require a *Change Request*.

[Stake Holder] – [position]
Stake Holder

Date

[Developer Name] – Developer
Enterprise Services

Date

[Test Manager Name] – Test Manager
Enterprise Services

Date